

# MWENGE CATHOLIC UNIVERSITY (MWECAU)

*“Lux Mundi- Light of the World”*

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Moshi - Tanzania.

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16<sup>th</sup> September, 2021

**TO: Selected Certificate and Diploma Students for Academic Year 2021/2022**

**RE: General Admission Information to Applicants Selected to Join Certificate and  
Diploma Programmes at Mwenge Catholic University 2020/21**

This serves to formally inform applicants who have been selected to join various Certificates and Diploma programmes at Mwenge Catholic University (MWECAU) for academic year 2021/2022.

We congratulate you for being selected and we cordially welcome you to Mwenge Catholic University! All new Non-Degree Programme students shall start reporting to the University on **11<sup>th</sup> October, 2021** for registration and orientation.

Please bring with you, your **Original** academic certificates, transcripts and other relevant documents including birth certificate and duly filled Medical examination form on the first day of reporting.

You are expected to work hard and diligently in your studies in order to succeed. Regular evaluation will be conducted, comprising of continuous assessment and examinations.

## **Location**

The Mwenge Catholic University is located 7 kms North of Moshi town along Sokoine road through KCMC to Mweka Wildlife College. The University is signposted to the left along Sokoine Road a little beyond KCMC Hospital at the signpost turn left and you should be able to see the University buildings about 1 kms down.

Should you need further travel assistance contact 0755154215, 0758889984.

### **Payment of Fees and Registration**

MWECAU will register students who have fully paid administrative fee and 1<sup>st</sup> semester tuition fee as shown in the fee Structure attached. All payments should be made only through the Bank accounts indicated in the Fee structure **and not otherwise**.

### **Hostel Accommodation**

Please note that Mwenge Catholic University has limited facilities for accommodation on campus. Priority will be given to students with disabilities the rest is on first come first served. Students are requested not to pay for accommodation upon receipt of Admission letter. Payment shall be made only after you are allocated a room.

### **Health/Medical Fitness**

We attach herewith certificate of medical fitness that you have to present to a medical practitioner who will examine you and comment on your medical fitness as required. You will bring this form together with all other documents mentioned above.

**Once again, Congratulations and “Karibu”.**

### **Issued By**

**Prof. Henry S. Laswai**  
**Deputy Vice Chancellor Academic Affairs**  
**Mwenge Catholic University**  
**September, 2021**

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## MEDICAL EXAMINATION FORM

SURNAME ..... OTHER NAMES .....

AGE ..... SEX.....

COURSE .....

FACULTY .....

MARITAL STATUS .....

### PERSONAL HISTORY

Is the examinee suffering from the following? Indicate Yes or No

- |                                     |                                      |
|-------------------------------------|--------------------------------------|
| 1. Tuberculosis .....               | 11. Deformity .....                  |
| 2. Asthma .....                     | 12. Mental Disorder .....            |
| 3. Rheumatic Fever .....            | 13. Eye disorder .....               |
| 4. Allergic Disorders .....         | 14. ENT Disorder .....               |
| 5. Heart Disease .....              | 15. Skin Disorder .....              |
| 6. Gastric or duodenal ulcers ..... | 16. Anaemia .....                    |
| 7. Kidney Diseases .....            | 16. Gynaecological Disorder .....    |
| 8. Diabetes .....                   | 18. Major or Minor Operations .....  |
| 9. Hypertension .....               | 19. Serious Accident .....           |
| 10. Epilepsy .....                  | 20. Any other serious Disorder ..... |

### PHYSICAL EXAMINATION

1. BWT: ..... Height ..... BMI .....
  2. Eyes: Conjunctiva ..... Pupils: ..... Vision: L..... R .....
  - With Glasses: L ..... R .....
  3. State condition of ears: Any discharge .....
  - Any abnormality .....
  4. Cardiovascular System
  5. Blood Pressure: Systolic ..... Diastolic .....
  6. Any murmur .....
  7. Arteries and veins .....
- Abdomen
8. Masses .....
  9. Liver .....

- 10. Kidney .....
- 11. Spleen .....
- 12. Any other abnormality .....

**LABORATORY INVESTIGATIONS**

- 1. Parasitology
  - a. Urine .....
  - b. Stool .....
  
- 2. Hematology
  - a. Full Blood Picture .....
  - b. Blood Group .....      RH .....
  
- 3. Biochemistry
  - a. Renal Function Test .....
  - b. Liver Function Test .....
  - c. Blood Glucose .....
  
- 4. Serology
  - a. VDRL .....
  - b. Hepatitis A .....
  - c. Hepatitis B .....

Comments:

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 .....

Special Observations:

.....  
 .....

I have examined the above mentioned and consider that he/she is physically fit to pursue Certificate/ Diploma/ Bachelor/ Postgraduate Diploma/ Masters and PhD in the above named University

.....

Name

Designation

Signature

.....  
 Date

Official Stamp:

## Fee Structure for Non-Degree Programmes

Cost Items	Certificate Programmes		Diploma Programmes (Except Lab Tech)				Diploma Programmes (Lab Technology)					
			First Year		Second Year		First Year		Second Year		Third Year	
	Resident (TSHS)	Foreigners (USD)	Resident (TSHS)	Foreigners (USD)	Resident (TSHS)	Foreigners (USD)	Resident (TSHS)	Foreigners (USD)	Resident (TSHS)	Foreigners (USD)	Resident (TSHS)	Foreigners (USD)
Tuition Fees	650,000	400	880,000	545	880,000	545	980,000	605	980,000	605	980,000	605
Administrative Fee	249,600	155	249,600	155	279,600	173	249,600	155	229,600	142	279,600	173
Students Government	10,000	5	10,000	5	10,000	5	10,000	5	10,000	5	10,000	5
NACTE Verification Fee	20,000	10	20,000	10	-	-	20,000	10	-	-	-	-
NACTE Quality Assurance	20,000	10	20,000	10	20,000	10	20,000	10	20,000	10	20,000	10
<b>Total</b>	<b>949,600</b>	<b>580</b>	<b>1,179,600</b>	<b>725</b>	<b>1,189,600</b>	<b>733</b>	<b>1,279,600</b>	<b>785</b>	<b>1,239,600</b>	<b>762</b>	<b>1,289,600</b>	<b>793</b>
<b>B. ITEMS PAYABLE DIRECTLY TO STUDENT - RECOMMENDED RATES</b>												
Meals Allowance	1,755,000	1,083	1,755,000	1,083	1,755,000	1,083	1,755,000	1,083	1,755,000	1,083	1,755,000	1,083
Accommodation	250,000	154	250,000	154	250,000	154	250,000	154	250,000	154	250,000	154
Books & Stationery	200,000	123	200,000	123	200,000	123	200,000	123	200,000	123	200,000	123
Sub- Total	2,205,000	1,361	2,205,000	1,361	2,205,000	1,361	2,205,000	1,361	2,205,000	1,361	2,205,000	1,361
<b>TOTAL</b>	<b>3,154,600</b>	<b>1,941</b>	<b>3,384,600</b>	<b>2,086</b>	<b>3,394,600</b>	<b>2,094</b>	<b>3,484,600</b>	<b>2,146</b>	<b>3,444,600</b>	<b>2,123</b>	<b>3,494,600</b>	<b>2,154</b>

### Note I:

All tuition fees, administrative, and NACTE/TCU Quality Assurance fees should be addressed to:

MWENGE CATHOLIC UNIVERSITY: A/C No. 017103005324 NBC LTD

MWENGE CATHOLIC UNIVERSITY: A/C No.01J1039285600 CRDB BANK PLC

MWENGE CATHOLIC UNIVERSITY: A/C No.0776151518 EXIM BANK (TANZANIA) LTD

### Note II;

Money for Students Government should be paid at Exim Bank

MWENGE CATHOLIC UNIVERSITY (MWCAU) Student Fund:

A/C No: 0240002038

### Note III

- Administrative fee, NACTE Quality Assurance fee, Students' Government fee should be paid full at the beginning of the academic year.
- Tuition fee can be paid fully at the beginning of each academic year or in two installments at the beginning of each semester.

- Tuition fee is non-refundable.
- Fee structure is subject to changes without notice.
- All Fees must be paid before registration for the semester.
- The original copy of the bank deposit slip should be submitted immediately to the Finance office clearly indicating the name of the student, programme and year of study. Late submission will attract penalty.
- Students are advice to follow the payment instructions strictly. Any money deposited in a wrong account should be considered unpaid.
- **Don't do any transaction via M-Pesa, Tigo Pesa, Artel Money or any other form of transaction than University bank accounts indicated in the fee structure**